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1985 Touro College School of General Studies View Book

Touro College School of General Studies

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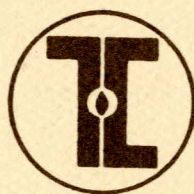
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TOURO COLLEGE



**SCHOOL OF GENERAL STUDIES
(SGS)**

VIEW BOOK

THE TOURO MISSION

Touro College, an urban institution of higher and professional education, is committed to instruction, research, and scholarship. The college emphasizes the relevance of the Jewish heritage to the general culture of western civilization and service to the wider community.

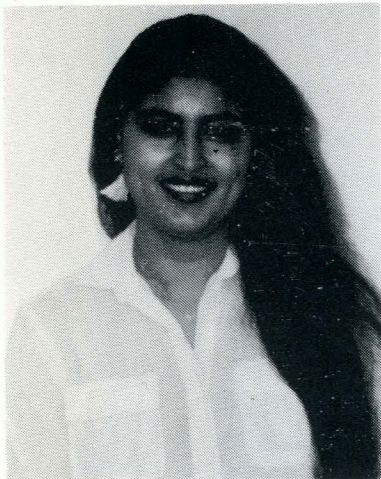
Touro College derives its name from Judah and Isaac Touro. These leaders of colonial America represented the ideals upon which the college bases its mission. Inspired by the democratic ethos enunciated by George Washington when he visited Touro Synagogue at Newport, Rhode Island in 1790, the Touro family provided major endowments for universities, community health facilities, and pioneering settlements in Israel. Their concern was to better the lives of Jew and non-Jew through the encouragement of education and vocational enterprise.

In a similar manner, the founder of Touro College adopted a philosophy of service to the total community. To paraphrase Hillel's teaching: "If we are not concerned with the enrichment and preservation of our own heritage, who will be? If we are concerned only with our own needs, what are we?"

Touro College believes that higher education should include humanistic learning and research, dedication to ethical and civic values, and the preparation for a career. Central to its educational philosophy is the conviction that career and professional studies complement and sustain liberal education. The specific goals of the college are:

1. To perpetuate and enrich the Jewish heritage through encouragement of Jewish studies and scholarship, both in America and abroad.
2. To serve the special needs of the wider community in its ethnic and cultural diversity.
3. To promote traditional humanistic scholarship and research.
4. To further the professional interests and aspirations of students by offering a broad range of pre-professional, and career studies.
5. To develop ethical sensitivity and to prepare students to play a responsible role in the wider community.

The Touro mission and goals are achieved through the programs offered by the School of General Studies and the other divisions of the college.



MERCEDES ARROYO, SGS '82
Bi-Lingual Teacher
N.Y.C. Board of Education



RICHARD REEVES, SGS '82
N.Y.S. Certified
Alcoholism Counselor
M.S. in Education
Fordham University



CYNTHIA VAIL, SGS '80
Assistant Manager
Social Service Agency



EMILY WALTERS, SGS '83
Student, Columbia University
School of Social Work



GERALD DAVIS, SGS '83
Juvenile Counselor



SHELLEY KIMBELL, SGS '80
Student
Touro School of Law

THE SCHOOL OF GENERAL STUDIES (SGS)

The School of General Studies (SGS), the largest division of Touro College, is housed at the Touro College Main Campus at 30 West 44 Street in New York City. Through an active outreach program, SGS annually enrolls more than 600 students.

The SGS student body mirrors the economic, ethnic, racial, and social diversity found among residents of urban centers. The ages of the SGS students range from 18 to over 70. The majority are women who are heads of households. Many in this group are preparing to enter or re-enter the job market. The traditional age SGS students are mostly young adults who hold full or part time jobs. Older students are realizing lifelong dreams of earning a college degree, preparing for career changes and/or are enriching their retirement years.

International students comprise almost 20 percent of the SGS enrollment. These students come to SGS, primarily from Africa, Asia, the Caribbean, and the Middle East, to obtain degrees in areas which will benefit them and their developing nations.

Many SGS students make academic pursuit a family endeavor. Spouses, siblings, parents and their children attend classes, study, and graduate together.

The Touro faculty are dedicated professionals who take an active interest in the total development of their students. Further, the instructors of career courses have the academic preparation and experience required to integrate theory with current practices.

SGS strives to promote an environment which enables students to succeed. In addition to maintaining small classes, efforts are made to remove the formality which often surrounds a college's administration. Administrators maintain an "open door policy" and almost all administrators teach at least one course each semester. These practices enhance the individualization of the teaching-learning process, encourage discourse among students, faculty, and administrators, and provide opportunities for each student to express concerns and to obtain academic assistance and supportive services.



PROGRAM CHART

PROGRAM	DEGREE/CERTIFICATE	CONCENTRATION/SPECIALIZATION		DISTRIBUTION OF CREDITS	
BUSINESS MANAGEMENT & ADMINISTRATION	CERTIFICATE	ACCOUNTING DATA PROCESSING	OFFICE MANAGEMENT (includes Ping & Word Processing)	ENGLISH COMPOSITION COURSES IN A.S. DEGREE CONCENTRATION	8 <u>22-36</u> 30-44
	ASSOCIATE IN SCIENCE (A.S.)	ACCOUNTING BUSINESS MANAGEMENT DATA PROCESSING	FINANCE MARKETING OFFICE MANAGEMENT (includes Typing & Word Processing)	LIBERAL ARTS CORE BUSINESS BASE CONCENTRATION	32 16 <u>16</u> 64 *
		BACHELOR OF SCIENCE (B.S.SEE A.S. DEGREE CONCENTRATIONS)		LIBERAL ARTS CORE BUSINESS BASE CONCENTRATION ELECTIVES	44 24 24 <u>28</u> 120 **
HUMAN SERVICES	CERTIFICATE	CHILD DEVELOPMENT COUNSELING HEALTH FACILITY ADMINISTRATION	SERVICES FOR OLDER ADULTS SOCIAL AGENCY ADMINISTRATION YOUTH ADMINISTRATION	LIBERAL ARTS CORE HUMAN SERVICES BASE SPECIALIZATION	36 22 <u>20</u> 78 **
INTERDISCIPLINARY LIBERAL ARTS	ASSOCIATE IN ARTS (A.A.)	STUDENTS MAY ELECT COURSES WHICH MEET THEIR ACADEMIC INTERESTS		LIBERAL ARTS CORE ELECTIVES***	24 <u>36</u> 60 *
	ASSOCIATE IN ARTS— PRE NURSING	STUDENTS WHO COMPLETE PROGRAM WITH 2.5 G.P.A. MAY TRANSFER TO THE LONG ISLAND UNIVERSITY BACHELOR OF SCIENCE IN NURSING PROGRAM AND COMPLETE THE PROFESSIONAL REGISTERED NURSE REQUIREMENTS.		LIBERAL ARTS SCIENCES NURSING	40 31 <u>8</u> 79 *
	BACHELOR OF ARTS ARTS (B.A.) BACHELOR OF SCIENCE (B.S.)	STUDENTS MAY DESIGN A LIBERAL ARTS CONCENTRATION WHICH MEETS THEIR EDUCATION AND CAREER GOALS.		LIBERAL ARTS CORE CONCENTRATION ELECTIVES****	36 32 <u>52</u> 120 **
SOCIAL SCIENCES	BACHELOR OF ARTS (B.A.)	ECONOMICS HISTORY	POLITICAL SCIENCE PSYCHOLOGY SOCIOLOGY	LIBERAL ARTS CORE CONCENTRATION ELECTIVES****	36 32 <u>52</u> 120 **

*May include credits earned in Certificate Program.

**May include credits earned in Associate Degree Program.

***May include courses from Pre Health Science Tract.

****May include career courses in accounting, business management, data processing, education, finance, human services, marketing, office management.

SGS ACADEMIC LADDER

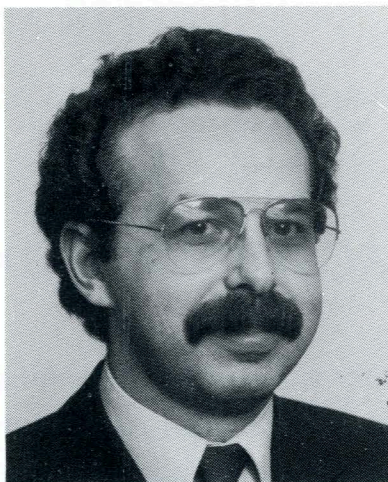
The School of General Studies permits students to ascend the academic ladder at their own pace. Entering students are admitted to lower division programs which lead to business certificates and associate degrees. Upper division programs enable students to earn the Human Services Certificate and baccalaureate degrees. Credits earned at each rung of the academic ladder may be transferred to higher level certificate and degree programs.

Students in the lower division Business Management and Administration Program may elect to complete the 32-44 credit certificate, proceed to the 64 credit Associate in Science degree, and culminate their SGS experience by earning the 120 credit Bachelor of Science degree.

In a similar manner, lower division students who enter the interdisciplinary liberal arts track may complete an Associate in Arts degree program, meet the 78 credit Human Services Certificate requirements and/or earn the 120 credit Bachelor of Arts or Bachelor of Science degree.



RENEE SUTTON, SGS '81
Center Supervisor
Head Start Social Services



ERNEST WEINBERGER, SGS '81
Corporate Budget Manager



CORINNE SMITH, SGS '82
Social Agency Supervisor
M.S. in Education
Fordham University



ZORAIDA SERRANO, SGS '83
Special Education Teacher
N.Y.C. Board of Education
Student, Graduate Program
Brooklyn College



KATHERINE DUKES, SGS '80
College Administrator



WILMA HARRIS, SGS '82
Director
Medical Record Department

CAREER and PROFESSIONAL PREPARATION

SGS programs prepare students for careers and enable them to meet the entrance requirements of most professional programs.

BUSINESS MANAGEMENT and ADMINISTRATION certificate, associate, and baccalaureate degree programs qualify students for entry level and pre-professional positions in accounting, advertising, business management, banking and finance, data processing, office and personnel management, purchasing, retail sales, and secretarial services. This program also prepares students to pursue graduate studies in these areas.

HUMAN SERVICE specializations prepare students for pre professional counseling and programs assistant positions in a wide range of social agencies. The child development specialization qualify students for assistant teacher positions in early childhood programs.

PRE-HEALTH SCIENCE TRACK enables lower division students to earn the Associate in Arts or Associate in Arts-Pre Nursing degree and to complete pre requisite courses for upper division health career programs, i.e. nursing, medical record administrator, physician's assistant, and physical therapy.

Students who successfully complete the SGS Associate in Arts-Pre Nursing Program may transfer to the Long Island University Bachelor of Science in Nursing program. Graduates of this baccalaureate degree program qualify to take the New York State Professional Registered Nurse licensing examination.

LIBERAL ARTS and SOCIAL SCIENCES programs provide opportunities for students to earn a baccalaureate degree and to complete admissions requirements for graduate programs in education, health sciences, law, liberal arts and sciences, medicine and social work. Students may also complete requirements for New York State provisional teacher certification, New York City Board of Education teacher license, and New York City Department of Health Group Teacher certification.

The alumni featured in this pamphlet are representative of the many SGS graduates who have obtained positions in their area of preparation, qualified for promotions at the places of employment and/or have gained admission to leading graduate schools.



RUBY REEVES, SGS '82
Rehabilitation Counselor



VINCENT NGADI, SGS '82
M.S. in Computer Science
Brooklyn College



DORIS PARKER, SGS '77
Student
Graduate Ed. Program
Hunter College



THOMAS PARKER, SGS '84
2nd Lieutenant
R.O.T.C.
Fordham University



ANNETTE KURZ, SGS '83
College Financial Aid Officer

SPECIAL SGS FEATURES

The following special SGS features contribute to the success of SGS students and graduates.

SMALL CLASS SIZE

The average SGS class has a student:teacher ratio of 18:1. This class size permits more individualized instruction and enhances *esprit de corps* among the students.

COURSE CREDITS

Most Fall and Spring semester courses are assigned four credits and meet once a week. Full time students may therefore attend classes as few as three times a week.

FLEXIBLE COURSE SCHEDULES

SGS offers a full selection of day, evening, weekend classes, and seminars. The double session seminars meet seven times a semester. This scheduling permits SGS students to construct a semester program which complements family and/or job responsibilities.

OFF CAMPUS COURSES

A limited number of off campus courses are offered at the SGS Bronx Center (1162 Washington Avenue), East Harlem Center (1680 Lexington Avenue), and other sites. Although SGS students may take courses at these convenient locations, they may not complete all certificate or degree requirements off campus..

DEVELOPMENT COURSES

Deficiencies in communication and/or computation skills inhibit a student's ability to succeed in college. SGS therefore offers self paced, development courses for entering students who demonstrate a need for intensive instruction in these areas. Special sections of the developmental courses assist students for whom English is a second language.

FRESHMAN ORIENTATION AND STUDY SKILLS

The Freshman Orientation introduces entering students to college and acquaints them with the Touro/SGS system. The Study Skills course assists students to succeed in college by providing instruction in note taking, test taking, study techniques, using the library, and related areas.

LIBERAL ARTS CORE

Each SGS program requires the completion of a group of liberal arts courses in the areas of English composition, literature, mathematics, science, American and ethnic studies. These courses enable students to enhance their academic skills and broaden their understanding and appreciation of western culture and the contributions made to our society by their own and other ethnic and cultural groups.

LIFE EXPERIENCE CREDITS

Touro College recognizes that college level knowledge can be acquired outside the classroom. Upper division students may therefore request the Life Experience Committee to award up to 40 college credits for relevant experiences. Guidelines for preparing life experience portfolios are available in the School of General Studies Office.

SUMMER SESSIONS

SGS offers two intensive summer sessions. Industrious students may complete a full semester of work in one summer.



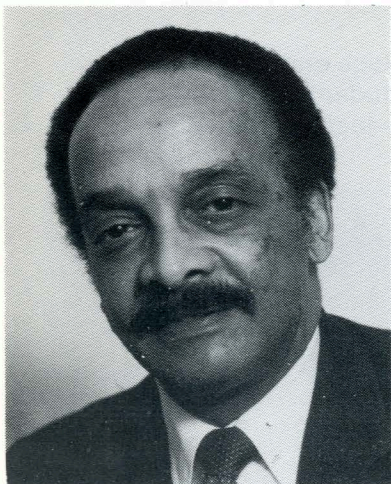
MILAGROS SANTIAGO, SGS '82
College Assistant Librarian



STANLEY EVANS, SGS '81
Director of Purchasing



JUSTINA ORAH, SGS '83
Student
MBA Program
Long Island University



HARRY HOLMES, SGS '82
M.S. in Education
Fordham University



PATRICIA KOHLER, SGS '83
Student
Social Work Program
Fordham University



LESLIE OLIVER, SGS '82
College Bursar Assist.

ADVISEMENT

SGS student advisors assist students to succeed at Touro College by providing academic counseling and a wide range of supportive services.

The Office of International Student Services also assists international students to resolve immigration and housing problems.

RESOURCES

The Computer Center, at 200 West 51st Street, is in walking distance from the Main Campus and houses data processing equipment (CRT's printers, and a micro-computer based centered processing unit). The college supports this in-house capability through access to the dual 4300 system of the City University of New York.

The science laboratories and central library are located at the Touro Main Campus. The library at each extension center supports the courses offered at these locations. Because Touro is a New York City based institution, the vast resources of this major urban center are available to SGS students.

ADMISSIONS POLICIES and PROCEDURES

SGS admits students who demonstrate competence, energy, and the maturity required to pursue a degree program while meeting life's complex responsibilities. The standard used to measure these qualities is *present* academic ability and motivation rather than past performance. Although a high school diploma or equivalent is generally required for admission, Touro recognizes that the knowledge and skills which are expected of entering college students may also be acquired through a variety of non-traditional learning experiences. Therefore, the results of achievement tests, a writing sample, and an interview, when deemed necessary, are used to determine whether the applicant meets the admission criteria. Since all instruction is offered in English, students are required to demonstrate proficiency in the English language.

Information about admission test dates may be obtained from the School of General Studies. Students may begin their studies in the Summer, Fall or Spring semester.

TRANSFER STUDENTS

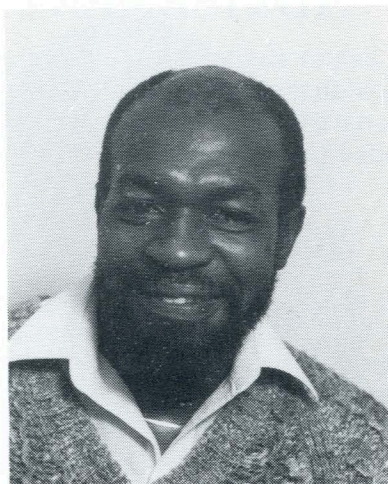
SGS welcomes applications from students who wish to transfer from other colleges. Transfer students are required to take the SGS admissions test, must request each of their prior schools to mail official transcripts to the Touro College Office of Records, and may receive credits for courses which were completed at an accredited college or university with a minimum grade of "C". To be eligible for graduation, transfer students must complete at Touro a minimum of 24 credits for the associate degree and 30 credits for the baccalaureate degree.

INTERNATIONAL STUDENTS

Applicants from abroad are invited to submit to the Office of Records a completed admissions application, proof of proficiency in English, and satisfactory completion of a secondary education program, including a high school diploma and/or results from one of the following standardized examinations: General Certificate in Education, Cambridge West African or East African School Certificates, Caribbean Examinations Council on Secondary Education, and Hong Kong School Certificate. These documents may be submitted throughout the year.



ELEANORE GANTT, SGS '83
College Financial Aid Counselor
Student
College Admin. Program
Baruch College



RALPH PINKNEY, SGS '81
N.Y.S. Parole Officer
Student
Social Work Program
Hunter College



DOROTHI FOX, SGS '80
High School Teacher
M.S. in Education
Fordham University



IRINA BRONSHTEYN, SGS '84
Supervisor, Accounting Dept.



LILLIAN ROBINSON, SGS '81
M.S. in Education
Fordham University



YVETTE WATERMAN MITCHELL
SGS '81
College Student Advisor

OTHER DIVISIONS OF TOURO COLLEGE

COLLEGE OF LIBERAL ARTS AND SCIENCES

Offers baccalaureate degree programs in Judaic studies, business, humanities, liberal arts, and sciences.

The Men's Division is housed at the Touro Main Campus and the Women's Division is located at 123 West 55th Street in Manhattan.

DIVISION OF HEALTH SCIENCES

Sponsors the *Physician's Assistant* and *Physical Therapy* Programs which are located at Kingsbrook Jewish Medical Center and the *Health Information Management (Medical Record Administrator)* Program at New York Hospital-Cornell Medical Center. These upper division programs lead to baccalaureate degrees and certificates and qualify students to take national certification examinations. The Physical Therapy Program also offers graduate courses which lead to the Master of Arts degree.

GRADUATE SCHOOL OF JEWISH STUDIES

Offers a Master of Arts degree program at the Main Campus.

TOURO SCHOOL OF LAW

Offers a program which leads to the J.D. degree at the Huntington, Long Island campus.

Further information about these units of Touro College may be obtained from the Office of Student Services.

ACCREDITATION

Touro College has received full accreditation from the Commission on Higher Education of the Middle States Association of Colleges and Schools. The Physician's Assistant and Health Information Management (Medical Record Administrator) programs are also accredited by the American Medical Association through its respective accrediting agencies. The Touro School of Law is accredited by the American Bar Association. The Physical Therapy program has filed a declaration of intent with the American Physical Therapy Association.

POLICY OF NON-DISCRIMINATION

Touro College does not discriminate on the basis of race, color, age, sex, religion, handicap, national ethnic origins in the administration of its admissions, academic, financial aid and other school administered policies.

SGS
GRADUATES
SUCCEED

TOURO COLLEGE
SCHOOL OF GENERAL STUDIES

30 WEST 44th STREET
NEW YORK, N.Y. 10036
(212) 575-0190